

# **Portico Kindergarten**

## **News letter 2008**

**Dear Parents,**

**Welcome to our autumn news letter. We have now started to fill the nursery and all of the staff are excited to get the children's profiles and planning started.**

### **Staff**

We are happy to welcome Jane to our nursery, she has over 10 years experience in childcare. We are all really excited with the experience she will bring to nursery. Jane will be based mainly with the pre-school children.



### **Students**

Now we are established, we have spoken to Hugh Baird College and Ormskirk College to ask for student placements. In the past we have had students on placement before and have later employed them, Nicola (our deputy manager) being one such case. It also enables us to plan more time for children to have individual time spent with them.

### **Vouchers**

We do accept vouchers for child care fees. Many companies now pay their employees childcare fees direct from their wages before tax is taken, therefore saving you money in tax! Please ask your company if they use the voucher scheme. If you do choose to pay your fees with vouchers could you please ensure that you put a reference of 'Kindergarten' followed by your child's name.

### **School drop off point**

The lay-by outside the school is used as a drop off zone between 08.30 and 09.00 during school term time. Can we please ask that you do not park here during these hours.



### **School gates**

The school has now installed a security entrance system. All of the school gates will be locked from 08.50 - 15.15. If you are entering nursery between these hours please use the gate next to the lay-by by pressing the buzzer and the school office staff will let you in. We have been assured by the head teacher that the office will be manned at all times to allow access.

### **School Day**

We have decided to slightly alter the school day session time, It will now be 08.50 - 15.20. We ask that to maintain legal staff to child ratios that you must stick to these times if your child attends a school day session. We can only accept children from 08.00 due to insurance restrictions

### **Nursery visits**

Autumn is always a fun time. We have bonfire night, Divawli and Christmas to celebrate. The staff will be planning lots of lovely activities. We are also planning visits from the lollipop man and the police.

### **Please collect!**

Please could you collect any leaves, conkers, acorns etc for our nature tray.



### **Spare clothes**

Could all parents please provide a spare set of clothes in a plastic bag to keep at nursery. Also, as the weather isn't great please provide hats, scarves, gloves and wellies so that we can still go outside to play on cold, wet days. Could we also ask for tooth brush, toothpaste and a face cloth/flannel for any new children that have started.

### **Spanish Lessons**

We are hoping to start Spanish lessons for pre-school children from January 2009. The cost will be £4.00 for a one hour session. If you are interested please complete the slip at the bottom of the page and return to **Jane**.

**School has a walk on Wednesday day (WOW) please can you help support this by walking to nursery on Wednesday, why not try it everyday!**

**Thank you,  
Nicole and Nicola**

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**I am/ am not interested in Spanish lessons**

**Childs name.....**

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